



Class Withdrawal Form

As stated in our studio policies, a written notice is required to withdraw from a class. In order to stop further tuition obligations (beginning with the session after this notice is received), this form must be completed and turned into Flip It Out's front desk **two weeks** prior to the beginning of the new session. The Account Holder is responsible for tuition payments, account charges, and late fees incurred through the last day of the month a dancer is registered in a class regardless of attendance. The meet fee is also **nonrefundable**. If registered for meet, leotard must be picked up by the beginning of June or the leotard become property of Flip It out.

Please fill in the following information:

Student's Name: _____

Account's Family Name: _____

Phone Number: _____

Email Address: _____

I want to cancel the following classes starting in the month of _____.

Class Name	Class Day	Time	Teacher

Reason for Withdrawal: _____

Parent's Signature: _____

Staff Member Receiving Withdrawal Request: _____

Class Dropped: _____

Parent Emailed Confirmation of Withdrawal: _____

Tuition Zeroed Out: _____